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Visit our website at: allianceforthebay.org*

Position Announcement: **DC Green Infrastructure Outreach Specialist**

About the Alliance:

The Alliance for the Chesapeake Bay (Alliance) is a regional nonprofit organization whose vision is clean streams and rivers flowing through resilient landscapes, cared for by the people who live, work, and play in the Chesapeake Bay watershed; and whose mission is to bring together communities, companies, and conservationists to improve our lands and waters. The Alliance was founded in 1971 and has offices in Annapolis, MD, Lancaster, PA, Washington, D.C., and Richmond, VA.

Job Description:

This position will work on the Alliance's Green Infrastructure team on outreach and community engagement efforts in Washington, DC. This position will involve extensive outreach including organizing community events, meeting with homeowners and other stakeholders, and supporting the implementation of green infrastructure best management practices (BMPs). Work will predominantly support the [Alliance's RiverSmart Homes](#) projects in partnership with the DC Department of Energy and Environment.

Some evening and weekend work is required. This is a term position through December 15, 2025. Following review of this position in November / December 2025, this position may conclude, be extended for up to 12 months, or be reestablished as a permanent position through mutual agreement.

Specific Duties of this Position:

- Conduct outreach to homeowners, community groups, and other stakeholders to promote the implementation and maintenance of green infrastructure projects.
- Organize and facilitate community meetings, workshops, and events to educate residents on stormwater management and BMPs.
- Create outreach materials such as emails, flyers, and more.
- Plan and coordinate logistics for outreach events, including securing venues, preparing materials, and managing registrations.
- Represent the Alliance at community fairs, environmental events, and partner meetings.
- Serve as a point of contact for participants, addressing questions and concerns about green infrastructure projects.

Minimum Qualifications & Experience:

- Bachelor's degree in environmental science, environmental studies, communications, or a relevant field; or 1+ year relevant professional experience related to the tasks of this position.
- Ability to and comfortable with traveling and working throughout Washington DC, sometimes independently and occasionally during nights and weekends.
- Strong organizational and time management skills, careful attention to detail.
- Ability to form strong relationships and work collaboratively with a variety of audiences.
- Strong customer service abilities.
- Basic understanding of environmental issues related to local waterways and Washington, DC. Knowledge of green infrastructure residential best management practices (rain gardens, rain barrels, permeable pavers, and conservation landscaping) is a plus.

- DC residency is highly sought after in this position, but not required.

Supervision: The DC Green Infrastructure Outreach Specialist will report directly to the Green Infrastructure Projects Manager, with additional oversight provided by the DC Green Infrastructure Projects Coordinator.

Hours and Location: The DC Green Infrastructure Outreach Specialist will be based at the Alliance's Washington, DC office, with some ability to work remotely. Some evening and weekend work is required. Regular travel through DC is necessary. Travel throughout the Chesapeake Bay watershed may be needed at times. The position advertised is full-time (40 hours per week).

Term of Employment: April 16, 2025 through December 15, 2025. Following review of this position in November / December 2025, this position may conclude, be extended for up to 12 months, or be reestablished as a permanent position through mutual agreement.

Wages and Benefits: This is a temporary position, salaried, at 40 hours per week. Total compensation for the 8-month term will be \$29,500 - \$32,500, commensurate with experience. Should the term differ from the posted 8-month period, compensation is adjusted accordingly. Benefits include 53.33 hours paid vacation leave, 64 hours paid sick leave, and paid holidays (9 during term period). Health, dental, and vision insurance coverage is also available.

Application: Please email your application (reference your last name and "DC Green Infrastructure Outreach Specialist" in the subject line) to careers@allianceforthebay.org no later than **Sunday, March 23, 2025**, including: your résumé, a list of 2 professional references, and brief (up to one paragraph) answers to the following questions:

1) Describe a time when you engaged with a community or organized an outreach event. What strategies did you use to connect with various audiences, and what was the outcome?

2) What interests you most about working on green infrastructure projects like *RiverSmart Homes*, and how does this position align with your career goals?